

PRESENT

Commissioner Lynn Bowers
Commissioner Kathy Carter
Commissioner Doug Howard
Commissioner Rodney Williams
Mayor William I. May, Jr.

(5)

ABSENT

None

(0)

The meeting was called to order by Mayor May. Rev. Glenn Spaulding, St. John AME Church, gave the invocation. The Pledge of Allegiance was recited by those in attendance.

Mayor May announced the awarding of a Homeland Security Grant for \$93,000. He also reported on a meeting of the Capital Development Committee, including an update of planned renovations to the Capital Plaza Tower Complex.

It was moved by Commissioner Bowers, seconded by Commissioner Carter, that the Board accept as presented the minutes of the September 22, 2008 Regular Meeting; October 13, 2008 Special Meeting; and the October 13, 2008 Work Session. The question was put upon the motion and the roll called. Voting in favor of the motion were Commissioners Bowers, Carter, Howard, and Williams, and Mayor May (5). Voting against the motion were none (0). The motion was thereupon adopted.

Mayor May and Fire Chief Wallace Possich recognized the following promotions in the Fire Department:

Eddie Slone	Promoted to Assistant Chief from Battalion Chief
Doug Taylor	Promoted to Battalion Chief from Captain
John Hayden	Promoted to Captain from Lieutenant
Thomas Young	Promoted to Lieutenant from Sergeant
Edward Gilchrist	Promoted to Sergeant from Firefighter III

Public Works Director Jeff Hackbart introduced Findley Messick, with Kentucky Ready Mix Concrete Association, who presented a check for \$15,000 to the city for the construction and paving of the concrete parking lot demonstration project. This project will involve the use of pervious concrete.

“AN ORDINANCE TO AMEND THE CITY OF FRANKFORT’S CODE OF ORDINANCES – CHAPTER 152 – BY AMENDING THE CITY OF FRANKFORT’S ZONING REGULATIONS; ARTICLE 12-MINIMUM OFF STREET PARKING REQUIREMENTS – SECTIONS 12.012, 12.043, 12.044, 12.046, 12.05, 12.052, 12.082, & 12.09 OF THE CITY OF FRANKFORT’S ZONING ORDINANCE” was presented and read.

“AN ORDINANCE TO AMEND THE CITY OF FRANKFORT’S CODE OF ORDINANCES – CHAPTER 152 – BY AMENDING THE CITY OF FRANKFORT’S ZONING REGULATIONS - ARTICLE 13-SIGNAGE REQUIREMENTS – SECTIONS TABLE 13.2, TABLE 13.3, 13.19, & 13.283 OF THE CITY OF FRANKFORT’S ZONING ORDINANCE” was presented and read.

“AN ORDINANCE TO AMEND THE CITY OF FRANKFORT’S CODE OF ORDINANCES – CHAPTER 150.05 – BY AMENDING THE CITY OF FRANKFORT’S PROPERTY MAINTENANCE CODE; SECTION 302.9 STORAGE OF TRAILERS” was presented and read.

“AN ORDINANCE AMENDING FRANKFORT CODE OF ORDINANCES CHAPTER 40 ORIGINAL APPOINTMENTS; APPLICATION” was presented and read.

“AN ORDINANCE APPROPRIATING THE REVENUE TO BE RECEIVED BY THE CITY OF FRANKFORT FOR 2008 – 2009 GRANT FUNDS” was presented and read.

“RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR 2008 BROWNFIELD ASSESSMENT GRANT FUNDS AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS PERTAINING TO THIS GRANT” was presented. It was moved by Commissioner Bowers, seconded by Commissioner Carter, that the Resolution be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Bowers, Carter, Howard, and Williams, and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted (Resolution No. 16, 2008 Series).

“RESOLUTION OF THE CITY OF FRANKFORT (GRANTEE) ACCEPTING THE GRANT, APPROVING THE GRANT AGREEMENT, AUTHORIZING THE AMENDMENT OF LOCAL BUDGET, AND AUTHORIZING A REPRESENTATIVE TO SIGN ALL GRANT-RELATED DOCUMENTS (SX21073017 PROJECT # 135N-2008)” was presented. It was moved by Commissioner Bowers, seconded by Commissioner Carter, that the Resolution be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Bowers, Carter, Howard, and Williams, and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted (Resolution No. 17, 2008 Series).

Mayor May recognized Mr. Billy Smith, Scout Leader for Boy Scout Troop 269. Also introduced was Nicholas Richardson, who is working on becoming an Eagle Scout. The Troop is sponsored by the Church of the Nazarene and the American Legion.

The following miscellaneous and personnel items were presented:

- 6.1 Authorized obtaining an easement from Versailles Properties, Inc., for the purposes of traveling upon the streets of Two Creeks Subdivision to access the City’s sewer lines and pump stations in Two Creeks Subdivision; cost of the easement is One Dollar (\$1.00) (City Solicitor);
- 6.2 Authorized approval of Change Order No. 1 with Leak Eliminators, Inc. for improvements to the Watson Court Sewer Replacement Project; changes include additional sidewalk replacement, and replacing three additional manholes; change order cost of \$21,300 is based upon the requests made by the Department, bringing total cost of project to \$ 129,250; funds are available in Account No. 685.00.51100 (Sewer Department);
- 6.3 Authorized contract award for engineering services to Strand Associates, Inc. for design of the Mero CSO Project; initial contract to have a contract limit of \$29,500, with additional funds necessary upon completion of the design for bidding, construction administration, construction observation and other services as may be required; funds available in Sewer Account No. 685.00.51100 (Sewer Department);
- 6.4 Authorized Change Order No. 1 with E-Z Construction for the construction of the new Pump Station in Cardinal Hills subdivision to replace the existing Pump Station; Change Order # 1 covers additional work on the project to address issues encountered in construction; KIA Grant for \$260,000.00 to help offset the project cost with total revised project cost of \$295,758; funds available in Account No. 685.00.51100 (Sewer Department).
- 6.5 Authorized waiver of deed restrictions on Lot 5B (140 Flynn Avenue) to allow either the existing wood dumpster enclosure to remain, or replace with a chain link enclosure with painted aluminum slats, rather than the required brick/block enclosure required by the deed restrictions (Planning and Building Codes);
- 6.6 Authorized award of elevator bids for the Capital City Museum; contracts awarded to Meyer Midwest for \$46,450 for general contracting, and to Executive Elevator for \$37,485; budgeted for this project is \$100,000. The total for both contracts awarded (Meyer Midwest, Inc. and Executive Elevator) is \$83,935 (Parks and Recreation);
- 6.7 Authorized Amendment No. 4 of an Engineering Services Agreement with HMB Professional Engineers, Inc. for design, advertising and bidding, contract administration and construction oversight associated with Contract III – A2 of the Holmes Street Sewer Separation Project; cost for Amendment # 4 is \$227,400; not currently a funded project; funds available in the Holmes Street Drainage Account (Account No. 635); (Sewer Department);

- 6.8 Authorized the Mayor to sign the Wells Fargo Self-Insured Administrative contract for FY 2008-09; the Fee Schedule to remain fixed through 6/30/09; funds available in Accounts No. 100-55-52154 and 200-68-52154 (Finance Department);
- 6.9 Authorized purchase of a new 2008 Ford F450 dump truck and snowplow for the Street Division; vehicle to be purchased through Kentucky State Price Master Contract # MA-758 0600000524 in the amount of \$55,856 from Collins Man-O-War Ford; funds available in Municipal Aid Account No. 535-00-51100 (Public Works);
- 6.10 Awarded the purchase of two (2) Transit Busses to America Bus 123 Citycentre Drive Cincinnati, Ohio; busses to be purchased through Kentucky Public Transit Association's (KPTA) bid package awarded January 25, 2008; total cost of the two busses is \$80,000.00, with City to be reimbursed through the Section 5316 & 5317 Capital Grant; city's 10% match is \$8,000 (Public Works Department);
- 6.11 Authorized the Mayor to sign storm water easements as the grantee on behalf of the City of Frankfort for 562, 564, 566, and 576 Tatato Trail, to maintain existing ditchline from a pipe under Schenkel Lane to an existing inlet between 562 and 564 Tatato Trail (Public Works)
- 6.12 Authorized entering into a contract to purchase a 2009 GMC 4x4 rescue truck and authorize the Mayor to sign the purchase agreement with Creative Coach Sales of Highland Heights, Kentucky for \$211,794, and sign the financing agreement with Republic First National of Rochester, Indiana; \$24,225 budgeted in current FY 08-09 budget and available in Account No. 100.42.56550; amount to be financed is \$187,794, with seven equal payments of \$31,762.59; first installment due September 1, 2009, and last payment due on September 1, 2015 (Fire Department);
- 6.13 Authorized additional funding to a contract with Allied Technical Services, Inc. for 4 additional months of rental of a temporary standby pump at the Screw Pump Building at the Wastewater Treatment Plant; additional cost of \$32,000 to cover cost of pump rental through end of January 2009; funds are available in Account No. 300.68.54390 (Sewer Department);
- 6.14 Ratified an emergency purchase order for Leak Eliminators, LLC for emergency repair of a gravity sewer along the banks of the Kentucky River; sewer line replaced in Watson Court for a cost of \$29,450; funds are available in Account No. 300.68.53250 (Sewer);
- 6.15 Authorized the Mayor to sign a contract between Estes Design Inc. and the City of Frankfort for designing the pervious parking lot located at 226 W. Second Street; parking for the new Public Safety Building to be constructed using pervious concrete; funds available in Account No. 670.00.5110 in the amount of \$7,568 (Public Works);
- 6.16 Authorized the following personnel actions:
- Appointment of Kelly Cole, effective 11-10-08, to position of Telecommunicator (Communications);
 - Promotion of Dona Chermie Maxwell, effective 10-28-08, from Office Assistant (Planning) to Administrative Specialist (Public Works);
 - Promotion of Eddie Slone, effective 11-3-08, to Assistant Chief from Battalion Chief (Fire);
 - Promotion of Doug Taylor, effective 11-3-08, to Battalion Chief from Captain (Fire);
 - Promotion of John Haden, effective 11-3-08, to Captain from Lieutenant (Fire);
 - Promotion of Thomas Young, effective 11-3-08, to Lieutenant from Sergeant (Fire);
 - Promotion of Edward Gilchrist, effective 11-3-08, to Sergeant from Firefighter III.

It was moved by Commissioner Howard, seconded by Commissioner Bowers, that the Consent Agenda be approved. All members being present, the motion to approve the consent agenda was adopted without objection. Commissioner Williams abstained from voting on Item 6.7, having previously filed a Vote Modification Form with the City Clerk.

Board Appointments

It was moved by Commissioner Bowers, seconded by Commissioner Williams, to approve the Mayor's recommendations to appoint Harry Carver, representing the Board of Realtors, to a term on the Architectural Review Board ending 9-12-11. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Bowers, Carter, Howard, and Williams, and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

It was moved by Commissioner Bowers, seconded by Commissioner Williams, to approve the Mayor's recommendations to appoint Bruce Rankin, to a term on the Board of Zoning Adjustment ending 7-1-12. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Bowers, Carter, Howard, and Williams, and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Old Business

Commissioner Bowers thanked staff for holding the meeting with Langford Avenue residents, and complimented Public Works Director Jeff Hackbart for conducting the meeting. Commissioner Bowers also commented regarding her vote on the Public Safety Building bid awards on December 14, 2006.

New Business

At the request of Commissioner Williams and Commissioner Bowers, and following discussion, the Personnel Director position and job description to be discussed at the November 10, 2008 work session.

Citizen Comments

Anita Chinn offered comments and presented updated information on Animal Control issues. Discussion followed. Without objection, staff to research issuance of pet licenses, including review of electronic systems available, and report findings at the November work session. Eric Burke spoke about concerns about problems with debris collecting in Penitentiary Branch, and presented photos showing the channel holding water. Brief discussion followed, with City Manager and Public Works Director to determine how to correct the problem. At the request of Lynn Bowers speaking as a citizen, Planning Director Gary Muller gave an update of the tree planting plans for Hudson Hollow.

Commissioner Comments

Commissioner Carter announced the upcoming Riverfront Development public meeting; presented a citizen letter complimenting Planning staff Cindy Perry and Chermie Maxwell; reported on increased city bus ridership; and a Bluegrass Tomorrow Vision award recently presented to Steve Brooks for the Frankfort Pedestrian and Bicycle Master Plan. Commissioner Howard wished all a blessed All Souls Day. Mayor May reported on the presentation of Frankfort's 10 Year Plan to End Chronic Homelessness at the Kentucky Affordable Housing Conference.

It was moved by Commissioner Carter, seconded by Commissioner Bowers, that the meeting adjourn. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Bowers, Carter, Howard, and Williams, and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted, and the meeting was adjourned at 6:46 p.m.

Mayor

Attest:

City Clerk